

MEDICATION DISPENSING GUIDELINES

TO: PARENTS

FROM: JANE MEYER, RN

The school will cooperate with parents in circumstances where it is necessary for a student to take prescribed medication during the school day. However, in order to ensure that the medication is dispensed properly, the school district requests the following: 1) a permission document must be on file at the school 2) the medication must be sent to the school in an original dispensary container on which the child's name, dosage, and type of medication are clearly noted.

If your child is currently receiving prescribed medication at school, or if the need should arise, please follow these guidelines or the medicine will not be dispensed to your child.

The attachment is a permission document that you may submit to the school. Or, if you choose, you may write a personal note supplying the information that is stipulated in the guidelines.

We certainly do appreciate your cooperation. If you should have any questions, please call.

CLIFTON-CLYDE SCHOOLS

Request for Medication to be Administered During School Attendance

Name of Student _____

School _____ Grade _____

1. Medication _____ Dose _____ Time _____

2. Medication _____ Dose _____ Time _____

Reason(s) for Med _____

***Inhalers only:** The above named student has been instructed in the proper use of an inhaler. We request he/she be permitted to carry the inhaler on his/her person or to keep it in a locker, purse or bookbag as we consider him/her responsible. The student has been instructed in and understands the purpose and appropriate method and frequency of use of the inhaler.

Date

Signature of Physician

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I hereby give my permission for the above named student to take the above prescription(s) at school as ordered. I understand that it is my responsibility to furnish this medication. I further understand that any school employee who administers any drug to my student in accordance with written instructions shall not be liable for damages as a result of an adverse drug reaction suffered by the student because of administering such drug.

Date

Signature of Parent/Guardian

Note: The medication brought to school must be in the original container, labeled correctly by the pharmacy or physician, stating the name of the medication, dosage and number of days to be administered at school.